

Clemson Elementary School Board of Directors Meeting

AGENDA

Meeting Date and Time: Feb 5, 2018 6:00 pm Meeting Location: Science Lab

PTA Mission:

- A. To promote the welfare children and youth in home, school, community, and place of worship.
- B. To raise the standards of home life.
- C. To secure adequate laws for the care and protection of children and youth.
- D. To bring into relation the home and the school, so that parents and teachers may cooperate intelligently in the education of children and youth.
- E. To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social and spiritual education.

MEMBERS

Elected Officers	Position	Name	Attending (Y OR N)
	President	Jessica Dvergsten	
	Vice President	Nadia Moysey	
	Secretary	Lisa McAlister	
	Treasurer	Rebecca Turner	
	Treasurer	Tricia Davis	
Board Members	Membership	Pam Warren	
	Grants/Fundraising	Rachelle Beckner	
	Reflections	Heidi Williams	
	Hospitality	Robert Craft	
	Family Night	PalomaFitzpatrick co/ Jing Voon Gan	
	Art by Me	Lisa McAlister	
	Teacher Appriciatation	Amy Wolin	
Administration	Vice Principal	Wendy Cawood	
	Teacher Representative	Mrs. Simoneaux	
	Website	Jill Kiss	
	Direct Donations	Cary Kaye	

Quorum Requirements: Simple major of the members of the board shall constitute a quorum.

Confirm quorum requirement met (Y/N)_____

	TOPIC	TIME
	1. CALL TO ORDER / APPROVAL OF PREVIOUS MINUTES	6:00
	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	
	DISCUSSION: Jessica D. to discuss Welcome members	
	2. REPORT OF OFFICERS	6:00
20 MINUTES	<p>Discussion:</p> <p>Treasurers Report Becky T. to discuss: •Current Financials-</p> <p>Budget changes- Request for Lego league to have their budget increased due to having more than one team and needing additional funding for food during competition, and team gear of additional \$100.00 vote for approval required.</p> <p>•</p> <p>Presidents Report Jessica D. to Discuss: Web site has been purchased with purchasing / donation power tied through Square which we already have set up. Contract is for 2 years at \$9.00 per month. Unable to set this up until domain is changed over. Waiting on this from previous admin of website.</p> <p>Vice President’s Report: Status of Mini Grants and Teacher Grants</p>	

	Creation of Feb Newsletter / items needed for March Newsletter
	Decision(s) Action(s)
	Discussion:
	3. STANDING COMMITTEE CHAIR REPORTS 6:20
20 MINUTES	<p>Discussion:</p> <p>International Festival B. Turner to Discuss: International Budget and Vote for approval -budget attached</p> <p>Restaurant Night J. Dvergsten to Discuss: Jersey Mikes- Feb McDonalds- March Which With- April, Joes Pizza- May</p> <p>Grants/ Fundraising P. Warren to Discuss: Status of Pickens County Recreation Grant</p> <p>Teacher Appreciation A. Wolin to Discuss: •“Souper Bowl” lunch great success! ASC got the leftover treats. • Fitness coupons- will do that this week.</p> <p>Family Night: J. Dvergsten to discuss: Budget was created for the Family Night event for the Pickens County grant as well as for board approval. A date of April 20th and all the vendor related items- slides, movie screen and DJ have been reserved. Bonus bucks push and raffle- need for volunteers for this. Vote for approval.</p>

	Decision(s) Action(s)
	4. REPORT OF SPECIAL COMMITTEES 6:40
5 MINUTES	<p><u>Discussion:</u></p> <p>Walk to School Day P. Warren to Discuss: •Status, needs — —</p> <p>Literacy Night J.Dvergsten to discuss: Literacy Night Feb 22. We will have two tables to display PTA information/ parent support material for reading as well as an activity related to creative writing. Volunteers are needed.</p>
	Decision(s) Action(s)
	5. SPECIAL ORDERS- ITEMS SPECIFIED IN BYLAWS
	<p><u>Discussion:</u></p> <p>Reports to the SCPTA Office:</p> <p>__P.W__Nov.1__ monthly Local Membership and Dues report by the end of each month;</p> <p>__B.T____December 1 a copy of the financial review and final budget for the previous school year</p> <p>__B.T____ October 1 a copy of the of the current budget duly approved by the membership</p> <p>8/17/17 By J.D.____ October 1 a copy of the Local Officer Report form;</p> <p>__B.T.____December 1 a copy of the local PTA unit’s federal tax return required to be filed annually with the IRS by November 15;</p>

	Decision(s) Action(s)
	6. UNFINISHED BUSINESS
	Discussion:
15 Min.	Decision(s) Action(s)
	Discussion:
	7. NEW BUSINESS
	Decision(s) Action(s)
	8. PRINCIPALS AND TEACHER REPRESENTATIVE REPORT 6:45
	Discussion:
	9. ANNOUNCEMENTS
	Discussion:
	10.IMPORTANT DATES
	<p>Discussion:</p> <ul style="list-style-type: none"> ■ Create next general meeting date _____. ■ Create next board meeting date _____.

11. SUMMARY OF ALL OPEN ACTION ITEMS

7:00

Discussion:

12. ADJOURN

12. RECORD OF VOTES

