

Clemson Elementary School Board of Directors Meeting

AGENDA

Meeting Date and Time: __09/5/17 6:30 PM_ Meeting Location: _Clemson Elementary__.

PTA Mission:

- A. To promote the welfare children and youth in home, school, community, and place of worship.
- B. To raise the standards of home life.
- C. To secure adequate laws for the care and protection of children and youth.
- D. To bring into relation the home and the school, so that parents and teachers may cooperate intelligently in the education of children and youth.
- E. To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social and spiritual education.

MEMBERS

Elected Officers	Position	Name	Attending (Y OR N)
	President	Jessica Dvergsten	Y
	Vice President	Nadia Moysey	Y
	Secretary	Lisa McAlister	Y
	Treasurer	Rebecca Turner	Y
	Treasurer	Tricia Davis	Y
Board Members	Membership	Tricia Davis	
	Grants/Fundraising	Rachelle Beckner	Y
Administration	Principal	Michelle Craddock	Y
	Teacher Representative	Mrs. Simoneaux	Y
	Reflections	Heidi Coryell Williams	Y
	Family Night	PalomaFitzpatrick co/ Jing Voon Gan	Y/ Y
	Restaurant Night	Jessica Dvergsten	
	Teacher Appreciation	Amy Wolin	Y
	Other Attendees	Robyn Achevarra Cary Berkeley Kaye Robert Craft Debbie Vaughn Kris Williams	

Quorum Requirements: Simple major of the members of the board shall constitute a quorum.

Confirm quorum requirement met (Y/N)____Y_____

	TOPIC	TIME
5 MINUTES	1. CALL TO ORDER / APPROVAL OF PREVIOUS MINUTES	
	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	
	<p><u>DISCUSSION:</u></p> <ul style="list-style-type: none"> Welcome new members and old. 	
	<p>DECISION(S) ACTION(S)</p>	
	2. REPORT OF OFFICERS	
15 MINUTES	6:35	
	<p><u>Discussion:</u></p> <p>President Report: Jessica D. to discuss: New members and chair (filled and open) positions.</p> <p>Treasurers Report: Becky T. to discuss:</p> <ul style="list-style-type: none"> Status of Current 2017/18 Financials. Proposed Budget for 2017/18 Vote to be taken In removing the teacher accounts- <ul style="list-style-type: none"> Many teachers get direct donations from their children, but some classrooms do not benefit from this- P.E., ELA, etc. Money from PTA is more flexible to spend. Money from the school has to meet specific criteria. Removal is based on aligning with the governing rules of the PTA which explicitly states that money nor supplies should be given to teachers. That all support needs to go to the children directly. Need to reevaluate the grade specific expenditures. Magazines etc. Money made through Art by Me goes back to the Art Department and not the PTA. This should be reflected in budget structure. 	

10
MINUTES

Decision(s) Action(s)

- **No vote will be taken.** The need to reevaluate budget will continue to attempt to bridge these gaps and also stay in compliance with PTA monetary rules. More communication will occur between the board and have a new proposal for next meeting.

3. STANDING COMMITTEE CHAIR REPORTS

6:55

Discussion:

Membership:

- Open Discussion on PTA presence at Open Houses. **Introduction by Mrs. Craddock at 5:00. Provide list of committees for people to sign up.**
- New Membership forms

Restaurant Night

Jessica D. to discuss:

Currently working on Back to school night. **In progress.**

Fall Festival:

Nadia to discuss:

Proposed Date for event. **Oct 21 with Beth Venable to give talk on permanent subject-bullying, transitioning from summer into school, online safety or something similar.**

Decision(s) Action(s)

4. REPORT OF SPECIAL COMMITTEES

Robert Craft has offered to take on the role of the Welcoming Committee chair. J.Dvergsten needs to give him all materials.

Decision(s) Action(s)

5. SPECIAL ORDERS- ITEMS SPECIFIED IN BYLAWS

Discussion:

Reports to the SCPTA Office:

_____ Monthly Local Membership and Dues report by the end of each month;

_____ December 1 a copy of the financial review and final budget for the previous school year

_____ October 1 a copy of the of the current budget duly approved by the membership

_____ October 1 a copy of the Local Officer Report form

_____ December 1 a copy of the local PTA unit's federal tax return required to be filed annually with the IRS by November 15;

15
Minutes

Decision(s) Action(s)

[Empty box for decision and action items]

6. UNFINISHED BUSINESS

Discussion:

Decision(s) Action(s)

[Empty box for discussion and decision/action items]

10
Minutes

7. NEW BUSINESS

7:05

Discussion:

Date for and Venue for First General Meeting Oct 2 get Beth Venable/ Lisa Fields Online safety.-

Decision(s) Action(s)

[Empty box for decision and action items]

10 MINUTES	8. PRINCIPALS / TEACHER REPORT 7:20
	<p>Discussion:</p> <p>Mrs. Craddock-</p> <ul style="list-style-type: none"> • 870 enrollment, 44 K students close to 1000 with school staff. Long term sub in K5 to fulfill position. Added 2 K5 new teachers 4K assistant and Speech language teacher. Spoke of appreciation of all the families support of the school. <p>Mrs. Simoneaux -</p> <p>Reminded board that any information that we want shared with the families should be given to her so that she can give it to the teachers so that they can put it in their individual weekly newsletters.</p>
	Decision(s) Action(s)
10 MINUTES	9. ANNOUNCEMENTS
	<p>Discussion:</p>
	10.IMPORTANT DATES
	<p>Discussion:</p> <ul style="list-style-type: none"> ● Create next general meeting date _____. ● Create next board meeting date _____.
	11. SUMMARY OF ALL OPEN ACTION ITEMS 7:25
	<p>Discussion:</p> <p>Fall Festival Date_Oct. 21_____</p> <p>Ist General Meeting Date__Oct.2_____</p>
	12. ADJOURN 7:30

13. RECORD OF VOTES

1. Approve of Proposed budget for the 17/18 school year- No Vote

PARTICIPANTS	YES	NO
Jessica Dvergsten		
Nadia Moysey		
Tricia Davis		
Lisa McAlister		
Mrs. Simoneaux		
Michelle Craddock		

5
MINUTES