

Clemson Elementary School General Meeting

Meeting Date and Time:10/2/17 7:00 PM_ Meeting Location:_Clemson Elementary_Science Lab_.

PTA Mission:

- A. To promote the welfare children and youth in home, school, community, and place of worship.
- B. To raise the standards of home life.
- C. To secure adequate laws for the care and protection of children and youth.
- D. To bring into relation the home and the school, so that parents and teachers may cooperate intelligently in the education of children and youth.
- E. To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social and spiritual education.

MEMBERS

Elected Officers	Position	Name	Attending (Y OR N)
	President	Jessica Dvergsten	Y
	Vice President	Nadia Moysey	Y
	Secretary	Lisa McAlister	Y
	Treasurer	Rebecca Turner	Y
	Treasurer	Tricia Davis	N
Board Members	Membership	Pam Warren	Y
	Grants/Fundraising	Rachelle Beckner	Y
	Family Night	PalomaFitzpatrick co/ Jing Voon Gan	N
	Welcoming	Robert Craft	Y
	Reflections	Heidi Coryell Williams	Y
	Teacher Appriciation	Amy Wolin	Y
	Art by Me	Robyn Achevarra	Y
	Reflections	Heidi Williams	Y
Administration	Principal	Michelle Craddock	Y
	Teacher Representative	Mrs. Simoneaux	Y
General Membership	25 members		Y

Quorum Requirements: Simple major of the members of the board shall constitute a quorum.

Confirm quorum requirement met (Y/N) __Y__

	TOPIC	TIME
40 MINUTES	1. CALL TO ORDER / APPROVAL OF PREVIOUS MINUTES	7:00
	APPROVED <input type="checkbox"/> NOT APPROVED	
	<p><u>DISCUSSION:</u></p> <ul style="list-style-type: none"> • Welcome • Introduction of Beth Venable- Special Speaker "Bullies and Bystanders: How to cultivate kindness. 	
	DECISION(S) ACTION(S)	
	No Previous Minutes to approve.	
	2. REPORT OF OFFICERS	7:40
20 MINUTES	<p><u>Discussion:</u></p> <p>Vice President Nadia M. to Discuss:</p> <p>-Presentation of the 2017/18 budget- including a breakdown of how it will be spent and why. Discussion on the significant decrease in expected income I.e. (3 different money making events- Family Game, Daddy Daughter Dance and the Mother Son event will be rolled into 1 family event). Several questions asked about how budget changes were decided and why. The answer: by committee, experience and a need to decrease the amount of work that the volunteers are required to do to make the previous years goals, which turned out to be set to high. This budget had already been approved by the Board of Officials and was awaiting approval from the General membership</p> <p>-Call for a vote was made. All members voted and approved the 2017/18 budget unanimously without a descending opinion.</p> <p>Next, there was an explanation of the need to decide what to do with the excess funds from the previous year. The executive board had already voted on and approved the recommendation from Mrs. Craddock that the money be used for In House field Trips and Artist in Residence experiences for all grade levels. Call for a vote was made. All members voted and approved allocating the 2016/17 excess funds to the Artist in Residence Program to be dispersed equally across all grade levels. This passed unanimously without a descending opinion.</p>	

The last and final vote of the night was about allocating a program or project for this years excess income. Again, it was put forth that all excess money be put to the Artist in Residence program and shared equally across all grade levels. The executive board had already voted and approved this recommendation. The vote was taken and all members except one voted in favor to allocate the money to the Artist in Residence. (33/1)

Decision(s) Action(s)

3. STANDING COMMITTEE CHAIR REPORTS

Decision(s) Action(s)

4. REPORT OF SPECIAL COMMITTEES

Decision(s) Action(s)

MINUTES

5. SPECIAL ORDERS- ITEMS SPECIFIED IN BYLAWS

Discussion:

Reports to the SCPTA Office:

_____ Monthly Local Membership and Dues report by the end of each month;

_____ December 1 a copy of the financial review and final budget for the previous school year

_____ October 1 a copy of the of the current budget duly approved by the membership

_____ 8/17/17 by JD _____ October 1 a copy of the Local Officer Report form

_____ December 1 a copy of the local PTA unit's federal tax return required to be filed annually with the IRS by November 15;

Decision(s) Action(s)

6. UNFINISHED BUSINESS

Discussion:

Decision(s) Action(s)

7. NEW BUSINESS

Decision(s) Action(s)

8. PRINCIPALS / TEACHER REPORT

Decision(s) Action(s)

9. ANNOUNCEMENTS

Discussion:

10.IMPORTANT DATES

Discussion:

- Create next general meeting date _____.

10
Minutes

● Create next board meeting date __Nov. 13th____.

11. SUMMARY OF ALL OPEN ACTION ITEMS

12. ADJOURN

8:00

13. RECORD OF VOTES

1. Approve of 2017/18 budget Passed Unanimously (34 / 0)
2. Approve of 2016/17 Excess funds to go to the Artist in Residence Program across all grade levels equally. Passed Unanimously (34 / 0)
3. Approval of 2017/18 Excess funds to go to the Artist in Residence Program across all grade levels equally. Passed with One descending opinion (33/1)