

Clemson Elementary School Board of Directors Meeting

AGENDA

Meeting Date and Time: Dec. 4, 2016 7:00 pm Meeting Location: Science Lab

PTA Mission:

- A. To promote the welfare children and youth in home, school, community, and place of worship.
- B. To raise the standards of home life.
- C. To secure adequate laws for the care and protection of children and youth.
- D. To bring into relation the home and the school, so that parents and teachers may cooperate intelligently in the education of children and youth.
- E. To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social and spiritual education.

MEMBERS

Elected Officers	Position	Name	Attending (Y OR N)
	President	Jessica Dvergsten	
	Vice President	Nadia Moysey	
	Secretary	Lisa McAlister	
	Treasurer	Rebecca Turner	
	Treasurer	Tricia Davis	
Board Members	Membership	Pam Warren	
	Grants/Fundraising	Rachelle Beckner	
	Reflections	Heidi Williams	
	Welcoming	Robert Craft	
	Family Night	PalomaFitzpatrick co/ Jing Voon Gan	
	Art by Me	Lisa McAlister	
	Teacher Appriciatation	Amy Wolin	
Administration	Principal	Michelle Craddock	
	Teacher Representative	Mrs. Simoneaux	
	Website	Jill Kiss	

Quorum Requirements: Simple major of the members of the board shall constitute a quorum.

Confirm quorum requirement met (Y/N)_____

	TOPIC	TIME
	1. CALL TO ORDER / APPROVAL OF PREVIOUS MINUTES	12:45
	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	
	<u>DISCUSSION:</u> Jessica D. to discuss Welcome members	
	2. REPORT OF OFFICERS	12:50
20 MINUTES	<u>Discussion:</u> Treasurers Report Becky T. to discuss: •Current Financials - Presidents Report Jessica D. to Discuss: Breakfast with Santa volunteers are needed, seating is at capacity Escape Zone in Clemson would like to work with us. Hammering out details	
	Decision(s) Action(s)	
	<u>Discussion:</u>	
	3. STANDING COMMITTEE CHAIR REPORTS	1:10
	<u>Discussion:</u>	

<p>30 MINUTES</p>	<p>Membership Pam Warren: •Admin. Membership campaign status</p> <p>Restaurant Night McTeacher Night- Nov.16th \$500 dollars in returns.</p> <p>Direct Donation Cary K to Discuss: Donation campaign plan</p> <p>Grants/ Fundraising R. Beckner to Discuss: •Current Fundraising opportunities. •Brooks center is interested in collaborating with CES for arts programs.</p> <p>Bonus Bucks Robyn A. to Discuss •Bonus Bucks status</p> <p>Teacher Appriciation Amy Wolin to Discuss: •Christmas activit�es</p>
	<p>Decision(s) Action(s)</p>
	<p>4. REPORT OF SPECIAL COMMITTEES 1:40</p>
	<p><u>Discussion:</u></p> <p>Hiedi W. to Discuss: •Creation of a Special Committee for Artist in Residence- proposal to form a committee that would assist Teachers in finding appropriate artists to be considered for inclusion.</p>

	Decision(s) Action(s)
	5. SPECIAL ORDERS- ITEMS SPECIFIED IN BYLAWS 1:50
10 MINUTES	<p>Discussion: Reports to the SCPTA Office:</p> <p>__P.W__ Nov.1__ monthly Local Membership and Dues report by the end of each month;</p> <p>_____ December 1 a copy of the financial review and final budget for the previous school year</p> <p>_____ October 1 a copy of the of the current budget duly approved by the membership</p> <p>8/17/17 By J.D._____ October 1 a copy of the Local Officer Report form;</p> <p>_____ December 1 a copy of the local PTA unit’s federal tax return required to be filed annually with the IRS by November 15;</p>
	Decision(s) Action(s)
	6. UNFINISHED BUSINESS
	Discussion:
	Decision(s) Action(s)
	Discussion:

	7. NEW BUSINESS	
	Decision(s) Action(s)	
	8. PRINCIPALS REPORT	1:50
	Discussion:	
	Decision(s) Action(s)	
	9. ANNOUNCEMENTS	
	Discussion:	
	10.IMPORTANT DATES	2:25
	<p>Discussion:</p> <ul style="list-style-type: none"> ● Create next general meeting date _____. ● Create next board meeting date_____. 	
10 Min.	11. SUMMARY OF ALL OPEN ACTION ITEMS	2:15
	Discussion:	
	12. ADJOURN	
	12. RECORD OF VOTES	

	Discussion: Approval of Board Meeting Minutes from
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1. Vote to Approve Board Meeting Minutes

PARTICIPANTS	YES	NO
Jessica Dvergsten		
Nadia Moysey		
Rebecca Turner		
Trisha Davis		
Michelle Craddock		
Mrs. Simoneaux		
Pam Warren		
Amy Wolin		
Robert Craft		